

**Minutes**  
**GENERAL EMPLOYEE SAFETY COMMITTEE**  
**June 18th, 2015**  
**City Hall 3<sup>rd</sup> Floor Conference Room**  
**212 SW 9<sup>th</sup> St.**  
**1:30 P.M.**

The meeting was called to order by Don Schaefer at 1:30 pm.

1. *ROLL CALL*

*MEMBERS PRESENT:*

Don Schaefer, Electronic Maint.	Marlon Johnson, SWC
Britt Hubbard, SSC	George Kroboth, SEWTP
Candy Brown, Safety/Risk Officer	Wade Lewis, MPWTP
Chew Allen, WWC/WWM	Jeffery Mowry, Equipt Maint
James Bearbow, Streets/Traffic	Lindsay Tate, Police Tech
George Farris, Drainage	
Bobby Finley, WD	
Glenn Hinton, Engineering	

*MEMBERS ABSENT:*

Jeff Justice, WWTP\*\*  
Michael McCollum, Landfill\*\*  
Leon McGahee, Cemetery\*\*  
Roy Rodrick, Animal Welfare \*\*  
Pennie Wolfe, Park & Rec\*

*OTHERS PRESENT:* None.

\*excused                      \*\* unexcused

2. *MINUTES*

A. Approval of minutes of May 21st, 2015  
Motion by: George Kroboth    Second by: Jeffery Mowry  
Ayes: All    Nays: None    Motion Carried  
Lindsay Tate arrived at 1:45pm after minutes approved.

3. *OLD BUSINESS*

None

#### 4. *NEW BUSINESS*

##### A. Heat Stress:

Schaefer handed out a flyer on Understanding Heat-Related Illness- The Basics and an OSHA quick card for the same. He said the print shop has them or will print it out for the employees. Schaefer said the biggest part of heat related illness is what happens when a person has heat stress. He said the most serious heat illness is a heat stroke in which a person stops sweating, collapses or has seizures.

Schaefer talked about heat exhaustion. He said the symptoms are dizziness, fatigue, headache and profuse sweating. Schaefer said employees should drink at least one pint of water per hour. He suggested employees schedule frequent rest periods with water breaks in shaded or air-conditioned areas when working outside. Bearbow said the Street division has a large ice machine so employees can fill their water containers. He said he knows about the idling policy but they do let the employees get in the trucks to cool off, especially for the asphalt crew. Hubbard said the Sewer Rehab employees have had some hot days with cool ones and this will help the new employees get acclimated to the hot weather that is coming up.

Schaefer talked about heat cramps. He said to alleviate a person can rest in a shaded area and drink clear juice or a sports beverage. Hubbard said his people have packets of Gatorade to add to their water and that has been the best choice for his division. Hinton said he has tried drinking V-8 juice to cool down. He said both drinks are slightly salty to help replace lost fluids.

Schaefer said to wear light colored, loose clothing and long sleeves to help stay cool. He also said people who take certain medicines may increase their risk of heat -related illnesses. He said for example the blood pressure medicine thins the blood and limits blood flow to the skin so your body is less able to cool itself by sweating.

Schaefer said everyone should have the quick card in their vehicles to know what to do in a heat related incident.

##### B. Flagger/Road Safety Update:

Brown said she has received some DVDs on flagger/road safety and underground utility damage for employees to view.

She said she has gotten with GPTC and have lined up some training for the fall for on site classes. Brown said they will have annual classes, refresher classes and training for new hires. Hubbard asked if the classes will be flagger, traffic control, road safety and regulations for signs. Brown said yes. Johnson asked if these classes will be for all divisions. Brown said yes. She said it would be more cost effective this way.

##### C. Member-at-Large Nominee:

Brown said Selman has requested not to be the safety rep-at- large. She asked if anyone was interested in this position. Brown said that this person will represent the offices at City Hall and those divisions who do not have a safety rep.

5. *COMMUNICATION/DISCUSSION:*

Lewis said he would like to know more about the injury reports and where to find them. He also wanted to know more about investigating these incidents. Lewis asked to put this on next month's agenda.

Hubbard asked how employees are doing on hours for the safety awards. Brown said most divisions have complied with the hours.

6. *ADJOURNMENT*

A. Motion to adjourn the meeting by: Glenn Hinton Second by: Jeffery Mowry

Ayes: All Nays: None

Meeting was adjourned at 2:05 pm