

Minutes
GENERAL EMPLOYEE SAFETY COMMITTEE
May 15th, 2014
City Hall 3rd Floor Conference Room
212 SW 9th St.
1:30 P.M.

The meeting was called to order by Don Schaefer at 1:35 pm.

1. *ROLL CALL*

MEMBERS PRESENT:

Don Schaefer, Electronic Maint.	Lindsay Tate, Police Tech
Jeffery Mowry, Equipment Maintenance	Bobby Finley, WD
James Bearbow, Streets	Roy Rodrick, Animal Welfare
Glenn Hinton, Engineering	Kenny Runyan, SEWTP
Stephen Sellman, Neighborhood Services	Cam Huynh, Drainage
Chew Allen, WWC/WWM	Leon McGahee, Cemetery
Candy Brown, Safety & Risk Officer	

MEMBERS ABSENT:

Mike McCollum, Landfill*
 James Breedlove, Revenue Services**
 George Spicer, WTP**
 Rusty Whisenhunt, Engineering**
 Frank Davis, WWTP**
 Marlon Johnson, SWC*
 Britt Hubbard, Sewer Constr.**

OTHERS PRESENT: None

*excused ** unexcused

2. *MINUTES*

A. Approval of minutes of February 20, 2014
 Motion by: Glenn Hinton Second by: Cam Huynh
 Ayes: All Nays: None Motion Carried

3. *OLD BUSINESS*

None

4. *NEW BUSINESS*

A. Tornado Safety: Don said we have been very lucky this year. They have had more tornados this spring then they ever have. He said you need to have some kind of plan if a tornado is coming. He handed out some information sheets about tornadoes and tornado safety. He said the Wastewater Collection stairwell is the shelter if you are in the Public Works yard. Public Works Admin has a shelter but they keep it locked. Glenn said if it is during the day there will be someone in the office to unlock the shelter. Don said the fire stations have shelters.

B. Changes to the Workers Compensation Law: Candy handed out some sheets about the Workers Comp Law. She said there have been some changes to the law. One of the major changes is: We have 48 hours to get an employee treatment if they are requesting treatment if not the employee has the right to get treated by whomever they want. Also they have changed: if you fall or get injured on the premises when you are reporting to work or leaving work and have not clocked in or started working then that injury is not compensable. Even if it is on the property. She said a lot of people don't agree with that but that is one of the big changes. They also changed the length of time that an employee can be on TTD. She said if you have any more questions after reading over the material then just give her a call.

C. Fork Lift Safety: The members watched a 15 minute safety video and then took a 28 question forklift course test.

5. *COMMUNICATION/DISCUSSION*

A. Lights on Trailers: Don said he has noticed that people are not hooking up the lights to the trailers or they are not working.

B. Mosquitoes & Deet: Cam handed out some information sheets about Deet and Mosquitoes.

C. Attendance: Don said we have good attendance but last month we had to cancel the meeting because only 5 people showed up. He said if your Supervisor gives you a hard time about going to the meetings then let him or Candy know about it.

- D. Fire Extinguishers: Don said you need to check them to see if they are out of date. If they are expired, take them to fire station #6 on East 45th St. They will inspect them.
- E. Safety Training: Don said we are coming up to the end of the fourth quarter. There was no safety training as far as Haz Com or Blood Borne Pathogens classes so you will have to come up with your own training. You have to watch films, videos or go to Vo-Tech and take some of those classes. It has to be documented and sent to Candy. High Risk-2 hours and Low Risk-1 hour. Cam said he could come to the divisions to talk about mosquitoes and show a storm water video. That would count as safety training.
- F. Red Flag Fire Warning: Don said remember we are under a red flag fire warning. You cannot weld outside unless you have a spotter and all he does is watch for fire. If you are done welding or cutting, someone has to stay at the site for 30 minutes after you are finished to make sure a fire doesn't start. You have to have a fire extinguisher on site.
- G. Water Restrictions: Lindsay said remember we are under water restrictions. You can only water from midnight until 9:00 in the morning.

6. *ADJOURNMENT*

- A. Motion by: Glenn Hinton Second by: Cam Huynh
Ayes: All Nays: None
Meeting was adjourned at 2:40 pm