



City of Lawton

212 SW 9th Street

Phone: 581-3308

Lawton, Oklahoma 73501

TO: REVENUE SERVICES DIVISION
SUBJECT: AUTHORIZATION TO PAY UTILITY BILL (BANK DRAFT)
DATE: _____

I authorize _____ to charge my checking
(Name of Bank, Savings & Loan or Credit Union)
account the amount of my monthly utility bill for water, sewer and refuse collection payable to the City
of Lawton. In making this authorization, I agree to all the Terms and Conditions of Authorization.

Please print name as shown on checking account (_____) _____
Phone number

Bank ID Number Bank account number Utility account number

Print Name as shown on utility account Attached voided check number

Billing Address Service address Date signed

Authorized signature Revenue Services Representative

TERMS AND CONDITIONS OF AUTHORIZATION

1) AUTHORIZATION

Review the Authorization Agreement or call the City at 581-3308 for details. Complete the Authorization Agreement for each account to be paid by automated bill payment. Each payment shall be the same as if it were an instrument personally signed by you.

**NOTE: TO ENSURE
ACCURATE ACCOUNT
INFORMATION, PLEASE
ENCLOSE A VOIDED CHECK
WITH EACH AUTHORIZATION**

2) REVOCATION

This authority is to remain in effect until revoked by either the customer City, or financial institution. Customer must notify the City of Lawton to discontinue automated payment service.

3) STOP PAYMENT

You have the right to stop payment of a charge by notifying the City of Lawton up to (5) business days prior to the charging of your account.

MISSION STATEMENT

To provide efficient, effective and responsive customer oriented service delivery.
To promote a quality of life based on harmony and cooperation.
To provide leadership and opportunity for Southwest Oklahoma