



# EARTH CHANGE PERMIT CHECKLIST

City of Lawton \* Public Works Department \* Stormwater Management  
 212 SW 9th Street • Lawton, Oklahoma 73501  
 Phone (580) 581-3478 • Fax (580) 581-3479  
 www.cityof.lawton.ok.us

Name of Development:		
Address:		Floodplain:
Legal Description:		
Date Review Completed:		
Approved:		Reviewed by:

Application	PLANS ADEQUATE :	Y	N
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1. Project address.			
2. Legal description of project.			
3. Name and address of applicant.			
4. Name and address of contractor.			
5. Name and telephone number of responsible party to be contacted for emergencies and after normal business hours.			
6. Proposed use.			
7. Estimated area to be disturbed.			
8. Total area of parcel.			

Site Plan Layout			
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1. Legal description and property lines of the property for which a permit is requested.			
2. Drainage patterns showing existing and proposed topography of the site at a minimum of a two (2) foot contour interval extending a minimum of one hundred (100) feet off-site.			
3. Areas of soil disturbance with an approximate square footage of the area to be disturbed.			
4. Areas that will not be disturbed.			
5. Locations of structural and non-structural sediment and erosion controls.			
6. Locations where stabilization and vegetation practices are expected to occur.			
7. Locations and estimates of total area for off-site waste or borrow material.			
8. Equipment storage areas.			
9. Surface waters.			
10. Locations where stormwater discharges to a surface water.			
11. Site drawing shall be signed by the owner or his designated agent.			
12. Location of aquatic buffers or equivalent sediment controls.			

Other Requirements			
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1. Stormwater Pollution Prevention Plan in accordance with the Oklahoma Pollutant Discharge Elimination System General Permit for Stormwater Discharges from Construction Activities. Provide 1 paper and 1 digital copy. See SWP3 Review Check List.			
2. Copy of the Notice of Intent and Authorization for Stormwater Discharge from Construction or Land Disturbing Activity from the ODEQ.			
3. If grading or fill is proposed within the FEMA designated 100-year floodplain, a special flood hazard development permit is required and additional information provided in accordance with LCC 19A-2-2-223.			
4. Copy of applicant's driver's license.			

**PLEASE CALL (580) 581-3478 OR (580) 581-3360 IF THERE ARE ANY QUESTIONS CONCERNING REVIEW OF THE PLANS. CORRECTION OF ALL DEFICIENCIES IS REQUIRED PRIOR TO ISSUANCE OF AN EARTH CHANGE PERMIT FOR THE PROJECT.**