



## CITY OF LAWTON PLANNING DIVISION

103 SW 4th Street, Lawton, Oklahoma 73501  
(580) 581-3375 • Fax (580) 581-3573

# APPLICATION FOR HISTORIC PRESERVATION OVERLAY DISTRICT

1. Applicant(s): \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax: \_\_\_\_\_
2. Owner(s): \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax: \_\_\_\_\_
3. Current Zoning District Classification: \_\_\_\_\_ To: \_\_\_\_\_
4. Use (including all buildings constructed)  
From: \_\_\_\_\_  
To: \_\_\_\_\_
5. Street Address or Location: \_\_\_\_\_
6. Legal Description of Property: \_\_\_\_\_  
\_\_\_\_\_
7. Tract Size: \_\_\_\_\_
8. In order that your application can be considered at the next available Historical Preservation Commission (HPC) meeting, you must submit this completed application and all other information to include filing fee to the Planning Department for processing. Due to public hearing notice requirements, the Planning Staff will advise you of the earliest date available for consideration by the HPC, City Planning Commission and City Council. The HPC generally meets on the third Wednesday of the month. You must submit the following:
  - a. A completed application form.
  - b. Proof of ownership of the property or power of attorney from the property owner.
  - c. Certified list of names and addresses of all property owners within 300 feet of the request. A map showing the 300-foot notification area will be provided to the

applicant by the Planning Staff.

- d. A filing fee as required by Appendix A, Schedule of Fees and Charges, of the Lawton City Code, 2005.
  - e. A site plan, drawn to scale, showing the legal description of the property, structures, fences, accessory buildings, exterior property lines, and location of all easements, rights-of-way and setbacks. Floor plan, statement of physical or documentary evidence for designation, attributes the structure or area has under the categories of historical, architectural or archeological significance, historical and existing photos, descriptions of existing architectural materials and conditions, particularly if replacement is intended.
9. Consultation with the City Planning Division staff is strongly encouraged in the preparation of this portion of the application.

In order to secure designation as a historical preservation district, the property must meet one or more of the criteria for designation specified in Ordinance Number 03-49 and described in Historical Preservation District Brochure available in the Planning Division.

Under which of the following criteria does this property qualify for designation? The property may meet more than one criteria.

Historical/cultural \_\_\_\_\_

Architectural/engineering \_\_\_\_\_

Archeological \_\_\_\_\_

Describe how the property proposed for designation meets the criteria checked. Provide as much information as possible. The decision as to whether the property meets the criteria will be based upon the information provided. Please be specific and accurate.

If more than one property is included in the application, provide information for each property.

Use additional pages if necessary.

- 10. You may submit any other information you wish to support your request for rezoning.

Signature of Applicant(s)

Signature of Property Owner(s)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date Submitted \_\_\_\_\_