

**LAWTON PUBLIC LIBRARY BOARD MEETING**  
**Wednesday, October 10, 2012**

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The Lawton Public Library Board met at 3:54 p.m. at the Lawton Public Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 3:54 p.m. by Patty Neuwirth, Chair.

ROLL CALL: Patty Neuwirth, Chair; Susanna Fennema, member; Susan Kremmer, member; Kristin Herr, Director; Sharon Thompson, Administrative Assistant.

A motion was made to approve the minutes for the September 12, 2012 meeting of the Library Board. (Fennema; motion carried).

The financial, Library Director, Friends of the Library, and statistical reports were presented.

No minutes from SWOGS was given.

Council Agenda Item for the E-Rate was pulled since ODL will be funding Kellogg & Sovereign's assistance with filing paperwork for 2013.

Under unfinished business: None

Under new business:

The following policies were discussed and voted for approval:

- Collection Development and Genealogy & Local History Policy (Kremmer; motion carried).

The following information was discussed but not voted on:

- Logo – (#5 Logo was chosen by library staff)
- Mission Statement – (further discussion needed)
- November Meeting Date – (Kristin will send e-mail to set a date)
- Strategic Planning Retreat – (date, time, & place will be set)
- Library Board Description – (further discussion needed)
- Board Training Recap – (further discussion needed)
- Meeting Room Policy – (a survey will be sent)
- Self Evaluation form – (board members to fill out and bring to next meeting)

After discussion it was decided that the Board would combine the next meeting with a strategic planning retreat.

Comments from the floor: None

There being no further business, the Chair declared the meeting adjourned at 4:55 pm.

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Sharon Thompson, Administrative Assistant