

**LAWTON PUBLIC LIBRARY BOARD MEETING**  
**Wednesday, June 12, 2013**

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The Lawton Public Library Board met at 3:30 pm at the Lawton Public Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 3:32 pm by Patty Neuwirth, Chair.

ROLL CALL: Patty Neuwirth, Chair; Susan Kremmer, Co-Chair; Susanna Fennema, member; Frantzie Couch, Member; Jenny Breeden, Ex-Officio; Kristin Herr, Director; Sharon Thompson, Administrative Assistant, Doug Wells, Council Liaison.

A motion was made to approve the Library Board Minutes for the May 8, 2013 meeting with the change to show Jenny Breeden was in attendance. (Couch; motion carried).

The financial report, director report, Friends of the Library report, and SWOGS report were given. No City Council Agenda items were given.

Under Unfinished Business:

- The proposed Fee Schedule was discussed and a motion was made to approve recommending the fee schedule changes to be forwarded to City Council for approval (Fennema; motion carried). These changes are slated to be effective August 1, 2013.
- The proposed Circulation Policy was approved contingent upon the new Fee Schedule approved by City Council (Kremmer; motion carried).
- The Confidentiality of Library Use procedures were discussed.

Under New Business:

- The Changes in Library Opening Hours were discussed and a motion was made to recommend to the City Manager the proposed library hour changes effective July 15, 2013 (Couch; motion carried). The changes are as follows: Monday – Wednesday: 9 am – 8 pm; Thursday – Saturday: 9 am – 6 pm; and Sunday: closed.
- Updated Bomb Threat procedures were discussed.
- Handouts from the Children's Department were distributed with information on the Teen Volunteer Orientation program for Summer Reading.

There being no further business, the Chair declared the meeting adjourned at 4:30 pm.

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Sharon Thompson, Administrative Assistant