

LAWTON PUBLIC LIBRARY BOARD MEETING
Wednesday, January 14, 2015

The Lawton Public Library Board met at 4:00 pm in the board room at the Main Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 4:01 pm by Patty Neuwirth, Chair.

ROLL CALL: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, member; Eunice Edison, member; Tom Rine, member; Jenny Breeden, Friends Representative; Kristin Herr, Library Director; Sharon Thompson, Administrative Assistant; Doug Wells, City Council Liaison(arrived at 4:25 pm); and guest Rachel Pierce, Reference Department.

A motion was made to approve the Library Board Minutes for the October 8, 2014 meeting as presented. (Couch; Kremmer; motion carried).

No comments from the floor were given.

Kristin introduced Rachel Pierce who is the new full-time associate in the Reference Department.

The Financial Report was given and Kristin reported that she had direction from the Finance Director thru the City Manager to cut our library department budget by 6% which is \$8,631. Kristin has made the cuts from some of the 200's accounts. Kristin mentioned that the Finance Director will be meeting with her to discuss her budget concerns for the upcoming fiscal year.

The Director's Report was given which included new library directional signage, new 3D printer, moving things around in the library, & building and restroom issues.

The Friends of the Library report was given which included:

- The guest speaker for the Friends noon meeting on January 26 is Judy Neale. She will be speaking on the Friends of Libraries Organization in Oklahoma.
- The Friends have received a \$5,000 grant for Chautauqua and a \$3,500 matching grant and other donations are coming in.
- The Soulful Stories program is scheduled for February 19 at 7:00 pm at City Hall. There will be refreshments this year instead of a dinner.
- The Let's Talk About It program this year is on the Dust Bowl.

The minutes from SWOGS was handed out in the Board packet. It was noted that SWOGS is working on a Grant to be used for military history. No vote needed.

The State Aid Grant was approved by City Council on Jan. 13, 2015 in the amount of \$50,086. Paperwork will be sent to the Oklahoma Department of Libraries as soon as the contract is signed by the Mayor.

Unfinished Business:

No unfinished business to report.

New Business:

- A replacement part is being sent for the new 3-D printer. Policy and procedures are being discussed & written by the librarians. No vote needed.
- 2014-2016 Strategic Plan was given to the board to review. No vote needed.
- 2015-2017 Strategic Plan was given to the board to review and will be discussed at a later date. No vote taken at this time.
- Restroom cleaning was discussed and Kristin reported to the board that she requested to the City Manager to have a Maintenance Position added for the library. No vote needed.
- OLA Legislative Day information was given to Board. No vote needed.

Comments:

Jenny Breeden mentioned that Lawton needs Literacy programs for the public. Board members agreed and will be working in the future to form a Round Table for more discussion on this need.

The Chair declared the meeting adjourned at 5:02 pm.

Sharon Thompson, Administrative Assistant