

Lawton Public Library 3D PRINTER USE POLICY

The library's 3D printer is available to the public to make three-dimensional objects using polylactide (PLA) filament.

Library staff strives to provide equitable use of the 3D printer in a timely manner. The printing of objects will be allowed when employees are available. A waiting list may be implemented. Staff may use discretion in the order of print jobs based on time, filament color, and other factors. Library print jobs take precedence over public print jobs. Completion times cannot be predicted nor guaranteed, but employees will notify individuals when jobs are completed.

Restrictions

The Library's 3D printer may be used only for lawful purposes. The public will not be permitted to use a printer to create material that is:

- Prohibited by local, state, or federal law.
- A threat to the well-being of others (such an item could violate the terms of the manufacturer's agreement.)
- Obscene or inappropriate for the library environment.
- In violation of another's intellectual property rights. By submitting content, the individual agrees to assume all responsibility for, and shall hold the Library harmless in, all matters related to patent, trademark or copyright violations.
- Any object requiring more than 1 business day to print may be cancelled.

The Library reserves the right to approve or refuse any 3D print request.

Costs

The cost is based on the weight of the completed object. This includes rafts and supports.

- Small objects less than 25 grams: \$3.00
- Medium objects 25 to 50 grams: \$5.00
- Large objects over 50 grams: \$10.00

Payment is due when the item is picked up. There are no refunds. Prices may be adjusted at the discretion of library staff.

Completed Projects

Items printed from Library 3D printers that are not picked up within 7 days will become property of the Library. The Library is not responsible for any damage, loss, or security of data arising from the use of its computers or network, nor for the functionality or quality of content produced on the 3D printer.

Library Board Approved: 5/13/15